



ILLINOIS SECTION

Institute of Transportation Engineers

ILLINOIS SECTION BY LAWS

ARTICLE I – MEMBERSHIP

Section 1.1 - Membership of the Section shall consist of those Institute members as specified in the Charter of the Section.

Section 1.2 - Affiliate membership of the Section shall consist of those persons who meet the requirements of Section 3.3 of the Section Charter.

Section 1.3 - The Section Executive Board may request that applications for Section Affiliate include up to five personal references, including up to three Institute members. Applications for Section Affiliate by a student shall be certified by a faculty member at the engineering school attended by the applicant. The Section Executive Board may waive these reference requirements.

Section 1.6 - Election of Section Affiliates shall be by majority vote of the Section Executive board.

Section 1.7 - Any Institute member or any Section Affiliate may resign from the Section by written communication to the Section Executive Board.

Section 1.8 - Any Institute member or Section Affiliate whose Section dues are more than six months in arrears from the date payable as specified in Section 3.2 of these By-Laws, shall be dropped from Section affiliation by the Section Executive Board and the unpaid dues shall become an obligation to be paid before the delinquent can be restored to good standing in the Section. The Board may for a cause deemed sufficient, extend the time for payment and the application of these penalties.

Section 1.11 - Any Affiliates who advertised, uses or attempts to use the identification with the Section in any manner whatsoever with intent to derive personal gain therefrom shall forfeit affiliation with the Section.

Section 1.12 - The Section Executive Board shall consider the expulsion of any Section Affiliate (a) upon information coming to its notice, (b) upon request of five or more members, or (c) upon recommendation of the Section Membership Committee. The Section Executive Board shall thereupon follow the procedure set forth in the Institute Constitution and By-Laws.

ARTICLE II – GOVERNMENT
Section 2.1a - Officers of the Section shall include: a President, a Vice-President, a Secretary, a Treasurer, and five Directors who together with the immediate past President who is a member of the Section shall constitute the Section Executive Board. The President, Vice-President, Secretary, and Treasurer shall be elected annually, to assume office on January 1st for a term of one year. Directors shall be elected annually, to assume office on January 1st for a term of two years. Priority of selection for the Director positions shall be determined by number of votes received during the election.

Section 2.1b One member of the Section Executive Board shall be appointed by the Board to serve as Section Representative to the District Board. The Section Representative's term of office shall be one year. The Section Executive Board shall submit to the District Board President the name of the Section Representative for the coming year prior to January 1 of each year. In addition, when designated by the District Board, the Section Executive Board shall also nominate at least two qualified candidates to appear on the ballot for election by the District membership. The person elected shall represent the Section through the offices of Secretary-Treasurer, Vice-President, President, and Past President.



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Section 2.2 - The President shall preside at meetings of the Section and of the Section Executive Board provided, however, that when the President is unable to do so, the Vice-President shall preside at meetings and discharge the duties of the President.

Section 2.3 - In the event of a vacancy occurring in the office of President, the unexpired term shall be filled by the Vice-President. In the event of a vacancy occurring in any other elected office, the Section Executive Board shall elect a member to fill the unexpired term.

Section 2.6 - The Section Executive Board shall appoint annually a Nominating Committee in August. The Nominating Committee shall be composed of five Section members, only one of whom shall be a member of the Section Executive Board, who shall not serve as chairman. The President shall not be a member of the Nominating Committee.

Section 2.7 - The Nominating Committee shall nominate one or more qualified candidates for each office. The consent to hold office must be received from each person nominated. The Nominating Committee shall annually transmit its list of nominees to the Secretary prior to October 1.

Section 2.8 - In October of each year, the Secretary shall send a list of candidates nominated by the Nominating Committee to the members of the Section. Additional nominations of candidates for any office may be made by petition, signed by not less than five members, or Section Affiliates, or Institute Affiliates. Each such petition shall be accompanied by the consent of the nominee to run for the office for which he or she is nominated, and must be received by the Secretary no later than October 20th. If a member is nominated for more than one office, the member shall be considered a candidate only for the office preferred, except that a member may be a candidate for both Director and Treasurer positions, but may only hold one position if elected.

Section 2.9 - In November of each year, the Secretary shall send to each eligible voter a final ballot, listing the candidates nominated. The candidates receiving the highest number of votes for each office shall be declared elected. In case of a tie vote, the new Section Executive Board at their first meeting shall choose between the candidates. In the event that a candidate for both Treasurer and Director positions is elected Treasurer, the candidate would assume the Treasurer position.

Section 2.10 - Only (eligible voters) members of The International Institute of Transportation Engineers of grades other than Student or Institute Affiliate who are also members of the Section shall be qualified to serve as Officers or regular Directors of the Section.

Section 2.11 - In all matters requiring action by the Section Executive Board, the President, Vice-President, Secretary, Treasurer, and Directors each shall have one vote. In the case of a failure to establish a required majority or plurality, the immediate past President who is a member of the Section also shall have one vote.

ARTICLE III – DUES, FEES, AND ASSESSMENTS

Section 3.1 - The annual District dues shall not be increased more than \$5.00 in any year without an affirmative vote of a majority vote of the membership ballots..

Section 3.2 - Annual dues for Section Affiliate members shall be payable at the beginning of the calendar year and due no later than January 31. Dues and any required entrance fees of new members and Section Affiliates shall be payable upon application approval.



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ARTICLE IV - MEETINGS

4.2 – Any member may attend Section Executive Board meetings at any time upon request.

Section 4.3 - Installation ceremonies of officers should be held at the Annual Banquet.

ARTICLE V – VOTING AND VOTING ELIGIBILITY

Section 5.1 - Voting for officers, for amendments to these By-laws, for petitions to amend the Section Charter, and for other matters which affect the relationship of the Section to the District or Institute shall be by secret ballot.

Section 5.2 - When a secret ballot is required, ballots shall be provided to voters with voting instructions via US Postal mail or an acceptable electronic format. Those qualified to vote shall indicate their selections on the ballot and submit selections per voting instructions. Ballots shall be counted by three tellers appointed by the Board President. All ballots from persons not included on the list of eligible voters, or which do not otherwise conform to the procedures established in this section, shall be discarded prior to tabulation.

Section 5.3 - All Institute and Section Affiliate members whose dues are in order shall be eligible to vote.

ARTICLE VI – AMENDMENTS

Section 6.1 - Proposals to amend these By-laws or to petition amendments to the Section Charter may be made by resolution of the Section Executive board or by written petition signed by at least five voting members.

Section 6.2 - Proposed amendments to these By-laws shall be provided at least 30 days prior to a vote of the eligible membership.

Section 6.3 - An affirmative vote of two-thirds of all valid ballots received within thirty days of submission of the amendments shall constitute acceptance thereof. Ballots may be canvassed by three tellers appointed by the President.

Section 6.4 - Amendments to the By-laws so adopted shall take effect when acted upon in accordance with Section 4.7 of the Section Charter.