

ILLINOIS SECTION BY-LAWS

ARTICLE I - MEMBERSHIP

Section 1.1 - Membership of the Section shall consist of those Institute members as specified in the Charter of the Section.

Section 1.2 - Affiliate membership of the Section shall consist of those persons who meet the requirements of Section 3.3 of the Section Charter.

Section 1.3 - All applications for Section Affiliate, except by engineering students, shall include as referenced the names of not less than five persons to whom the candidate is personally known, at least three of whom shall be Institute members, and the remainder shall be members of the Founder Engineering Societies or persons of recognized reputation in Transportation. All applications for Section Affiliate by a student shall be certified by a faculty member at the engineering school attended by the applicant. The Section Executive board may waive these reference requirements.

Section 1.4 - The Vice-President shall process Section Affiliate applications. At his option, or at the direction of the Section Executive Board, he may secure confidential written, oral, or telephone evaluations from the applicant's references. The Vice-President shall forward the application, the applicant's experience record, and the confidential reports of the references or his summaries thereof, if any together with a recommendation to the Section Executive Board for final action.

Section 1.5 - Prior to final action by the Section Executive Board, the members of the Section shall be notified of the name, address and occupation of each applicant for Section Affiliate either by mail or by publication in the Section bulletin, newsletter or magazine.

Section 1.6 - Election of Section Affiliates shall be by majority vote of the Section Executive board.

Section 1.7 - Any Institute member or any Section Affiliate may resign from the Section by written communication to the Section Executive Board.

Section 1.8 - Any Institute member or Section Affiliate whose Section dues are more than six months in arrears from the date payable as specified in Section 3.2 of these By-Laws, shall be dropped from Section affiliation by the Section Executive Board and the unpaid dues shall become an obligation to be paid before the delinquent can be restored to good standing in the Section. The Board may for a cause deemed sufficient, extend the time for payment and the application of these penalties.

Section 1.9 - Any Institute member whose Institute membership has been forfeited shall also forfeit membership in the Section, and will be eligible to reapply for membership in the Section only if reinstated to membership in the Institute. Any member of the Institute who is placed on inactive status by the Institute Board of Directors shall also be placed on inactive status by the Section Executive Board

Section 1.10 - The Section Vice-President should annually review the qualifications of Section Affiliates. As soon as any Section Affiliate meets minimum qualifications for Institute membership, the person shall be encouraged to apply for such membership.

Section 1.11 - Any Affiliates who advertised, uses or attempts to use the identification with the Section in any manner whatsoever with intent to derive personal gain therefrom shall forfeit affiliation with the Section.

Section 1.12 - The Section Executive Board shall consider the expulsion of any Section Affiliate (a) upon information coming to its notice, or (1)) upon request of five or more members, or (c) upon recommendation of the Section Membership Committee. The Section Executive Board shall thereupon follow the procedure set forth in the Institute Constitution and By-Laws.

ARTICLE II- GOVERNMENT

Section 2.1 - Officers of the Section shall include: a President, a Vice-President, a Secretary, a Treasurer, (and) 4 Directors show are Institute Members, and one Section Affiliate Director, who together with the immediate past President who is a member of the Section shall constitute the Section Executive Board. The President, Vice-President, Secretary and Treasurer shall be elected annually, to assume office on January 1st for a term of one year. Two Directors shall be elected annually, to assume office on January 1st for a term of two years. One Section Affiliate Director shall be elected in 1993, shortly after passage of this By-Laws amendment, to assume office upon election, until December 31, 1994; and one Section Affiliate Director shall be elected during the regular election in 1994, and every two years thereafter, to assume office on January 1st for a term of two years. Two members of the Section Executive Board shall be appointed by the Board to serve as Section Representatives to the District Board.

Section 2.2 - The President shall preside at meetings of the Section and of the Section Executive Board provided, however, that when the President is unable to do so, the Vice-President shall preside at meetings and discharge the duties of the President.

Section 2.3 - In the event of a vacancy occurring in the office of President, the unexpired term shall be filled by the Vice-President. In the event of a vacancy occurring in any other elective office, the Section Executive Board shall elect a member to fill the unexpired term.

Section 2.4 - The President shall appoint standing committees and such special committees as may be desirable, with the approval of the Section Executive Board. Standing committees shall include but not be limited to: Program, House, Special Events and Technical.

Section 2.5 - The President shall be an ex-office member of all committees except the Nominating Committee.

Section 2.6 - The Section Executive Board shall appoint annually a Nominating Committee no later than August 15th. The Nominating Committee shall be composed of five Section members, of whom one but only one, shall be a member of the Section Executive Board, who shall not serve as chairman. In 1993, shortly after passage of this By-Laws Amendment, the 1989 Nominating Committee shall reconvene for the sole purpose of nominating candidates for election as Section Affiliate Director for the remainder of 1994-95.

Section 2.7 - The Nominating Committee shall nominate one or more qualified candidates for each office. The written consent to hold office must be received from each person nominated. The Nominating Committee shall transmit its list of nominees to the Secretary not later than September 15th (.), except that the reconvened 1993 Nominating Committee shall submit its list to the Secretary not less than ten days prior to the next scheduled meeting of the Section Executive Board.

Section 2.8 - Not later than October 1st of each year the Secretary shall send a list of (the) all candidates nominated by the Nominating Committee to the members of the Section(.), and shall send a list of Section Affiliate Director

candidates to the Section Affiliates and Institute Affiliates. Additional nominations of candidates holding appropriate degrees of membership for any office may be made by petition, signed by not less than five members(.), or Section Affiliates or Institute Affiliates in the case of nominations for Section Affiliate Director. Each such petition shall be accompanied by the written consent of the nominee to run for the office for which nominated, and must be received by the Secretary no later than October 20th(.), except that any such nominations for the 1993 Section Affiliate Director shall be received by the Secretary no later than ten days following the publication of the list of nominees submitted by the Nominating Committee. If a member is nominated for more than one office, the member shall be considered a candidate only for the office preferred.

Section 2.9 - Not later than November 1st the Secretary shall send to each eligible voter a final ballot, listing the candidates nominated. Final ballots returned by eligible voters to the Secretary shall be canvassed at the Annual Meeting by three tellers appointed by the President. The candidates receiving the highest number of votes for each office shall be declared elected. In case of a tie vote, the new Section Executive Board at their first meeting shall chose between the candidates.

Section 2.10 - Only (eligible voters) members of The International Institute of Transportation Engineers of grades other than Student or Institute Affiliate who are also members of the Section shall be qualified to serve as Officers or regular Directors of the Section. Institute Affiliates and Local Section Affiliates who are members of the Section shall be eligible to serve as Section Affiliate Directors.

Section 2.11 - In all matters requiring action by the Section Executive Board, the President, Vice-President, Secretary, Treasurer, and four Directors each shall have one vote. In matters concerning the internal governance of the Section, social, and physical arrangements, and other matters which fall within the exclusive jurisdiction of the Section, and not including matters govern by the international Institute of Transportation Engineers, these By-Laws, or matters of professional policy, a Section Affiliate Director also shall have one vote. In the case of a failure to establish a required majority or plurality, the immediate past President who is a member of the Section also shall have one vote.

ARTICLE III- DUES, FEES, AND ASSESSMENTS

Section 3.1 - Entrance fees and annual dues for the several grades of Sections membership set forth in ARTICLE I shall be established as follows:

Proposals for amounts of entrance fee and dues or changes therein shall be initiated by the Section Executive Board or by written petition signed by at least five voting members. Action on such proposals shall be by secret ballot in accordance with the requirements of ARTICLE V.

Ballots in connection with such proposals shall be sent to voters concurrently with the sending of ballots for election of officers. Such ballots shall be due by and counted at the time of counting ballots for the election of officers. An affirmative vote of a simple majority of all valid ballots received shall constitute acceptance thereof.

Section 3.2 - Annual dues shall be payable at the beginning of the fiscal year, which shall be January 1, of each year. Dues and any required entrance fees of new members and Section Affiliates shall be payable on election, with dues prorated to the number of quarters remaining in the fiscal year.

Section 3.3 - Special assessment may be proposed by the Section Executive Board. Such proposals shall be submitted to all members qualified to vote together with ballots. Voting shall be in accordance with Section 5.2 of these By-Laws. An affirmative vote of two-thirds of all valid ballots received within thirty days of submission of

the proposal shall constitute acceptance thereof. Ballots shall be canvassed by the Section Executive Board.

ARTICLE IV - MEETINGS

Section 4.1 - Regular meetings of the Section shall be held as determined by the Section Executive Board, but not less than one meeting a year shall be held. The Section Executive Board may call a special meeting when conditions justify. No action affecting the Section shall be taken at any special meeting, however, unless at least fourteen days written notice concerning the matter has been sent to all members.

Section 4.2 - The Annual Meeting of the Section shall be held during December. A report of the financial condition of the Section shall be made by the Treasurer at the Annual Meeting. Committee reports and reports by the President may be made at any meeting.

Section 4.3 - Installation ceremonies of officers should be held at the first regular meeting of the Section after the annual Meeting.

Section 4.4 - Subsection or area meetings may be held at any time not in conflict with Section meetings.

ARTICLE V - VOTING AND VOTING ELIGIBILITY

Section 5.1 - Voting for officers, for amendments to these By-laws, for petitions to amend the Section Charter, and for other matters which affect the relationship of the Section to the District or Institute shall be by secret ballot.

Section 5.2 - When such a secret ballot is required, ballots shall be sent to voters, accompanied by a blank envelope and an envelope addressed to the Secretary. Those qualified to vote shall indicate their selections on the ballot, seal it in the blank envelope, and insert that envelope in the one addressed to the Secretary. The voter's signature shall be affixed across the back of the addressed envelope. Before the ballots are canvassed, the names on the outside of the envelope shall be checked against a list of eligible voters and the blank envelopes containing the ballots cast by eligible voters separated from all others.

Section 5.3 - All members whose dues are in order shall be eligible to vote with the exceptions (of Student and Section Affiliate Members) that students will not be eligible to vote, and Section Affiliates and Institute Affiliates will be able to vote only on those matters relating to nonprofessional considerations affecting solely the Section, and only for candidates for Section Affiliate Directorship.

ARTICLE VI - AMENDMENTS

Section 6.1 - Proposals to amend these By-laws or to petition amendments to the Section Charter may be made by resolution of the Section Executive board or by written petition signed by at least five voting members.

Section 6.2 - Proposed amendments to these By-laws shall be submitted by letter or by publication in the Section bulletin, newsletter, or magazine to the membership qualified to vote and shall be on the order of business of the next regular meeting occurring not less than thirty (30) days subsequently. Such amendments may be amended by majority vote of the meeting in any manner pertinent to the original amendment. The amendments, as originally proposed or as amended at the meeting, shall be submitted as prescribed in Section 5.2 of these By-laws within thirty (30) days of the meeting.

Section 6.3 - An affirmative vote of two-thirds of all valid ballots received within thirty days of submission of the amendments shall constitute acceptance thereof, provided the total number of voters shall not be less than a majority of the membership eligible to vote. Ballots shall be canvassed by three tellers appointed by the President.

Section 6.4 - Amendments to the By-laws so adopted shall take effect when acted upon in accordance with Section 4.7 of the Section Charter.